

Privacy and Data Protection Policy

Effective Date: from 15th of November 2024

This Privacy and Data Protection Policy aims to explain how CreosIO collects, uses and discloses your personal data, and your rights in relation to the personal data it holds.

CREOS PLAY LTD (in this Privacy and Data Protection Policy, “**CreosIO**”, “**us**”, “**we**” and “**our**”) is a provider of software service at <https://creosplay.io> (hereinafter – the Platform) that helps designers and its customers to manage their tasks and/or workflow, and is the data processor of your personal data and is subject to the EU General Data Protection Regulation 2016/679 (the “GDPR”).

1. How we collect your personal data:

1.1. For the purpose of delivering our services, we may collect your personal data in a number of ways but mostly when you register a new account at our Platform <https://creosplay.io> or login in already created account.

2. What kind of personal data we collect:

2.1. Personal Data means any information relating to an identified or identifiable natural person. We collect the following categories of personal data about you:

- Your name and contact information such as your email address and telephone number;
- Your billing information (e.g. card or wallet number);
- Your personal login and password;
- Links to your bio/portfolio in Facebook/Behance (these biographical information may also include your identity including your date of birth, marital status, country of domicile and/or your nationality).

3. How does CreosIO use personal data:

3.1. CreosIO may use Personal Data to process your account registration and/or billing process and/or to aggregate data. We may anonymize and/or aggregate data collected through our Platform and to create statistics that may be used for any purpose, provided that such statistics do not identify any customers or individuals or contain any Personal Data.

3.2. While using or processing CreosIO shall:

- process Personal Data solely in conformity with the terms of the engagement and this Policy;
- promptly inform the Customer upon gaining knowledge of any security breach incident;
- refrain from leasing, selling, or any other form of distribution of Personal Data, except as an integral component of the service mutually agreed upon by CreosIO and Customer;
- furnish written reports to the Customer upon request, detailing security measures and responsibilities related to data processing; and
- conduct routine internal and external audits to ensure compliance with standards.

4. How we protect your personal data:

4.1. We hold your privacy in high regard and are dedicated to safeguarding the data you entrust to us. We will implement reasonable measures to safeguard Personal Data, with a level of compliance adhering to requirements of GDPR.

4.2. We take appropriate commercially reasonable technical, physical and organizational measures to prevent unauthorized or unlawful processing of your personal data or accidental loss or destruction of your personal data.

4.3. We will store Personal Data for as long as our Customer maintains an active account with us or for as long as necessary to provide him with our services that were requested. If our Customer chooses to delete his account or if his account becomes inactive, we may still retain Personal Data for a limited period of time as required by law.

4.4. Otherwise, you can contact CreosIO at support@creosplay.me with a written request to delete your Personal Data that we store. We will review your request and respond with further steps within a reasonable time and without undue delay.

4.5. We hold the belief that you are entitled to be informed about the information security protocols established by us, which pertain to the data gathered during your account registration and subsequent utilization of the services. Additional details regarding our information security measures can be obtained upon request from CreosIO.

5. Disclose and Transfer of Personal Data

5.1. We do not sell or otherwise disclose Personal Data that we collect, except as described in this Privacy Policy.

6. Data Protection Rights

6.1. Under the GDPR you have the following rights:

- to obtain access to, and copies of, the Personal Data that we hold about you;
- to require that we cease processing your Personal Data if the processing is causing you damage or distress;
- to require us to erase your Personal Data;
- to require us to restrict our data processing activities;
- to require us to correct the Personal Data we hold about you if it is incorrect.

You can find out more about your rights at www.dataprotection.gov.cy

7. Updates to this Policy

7.1. We may update this Policy from time to time. When we update our Policy, we will take appropriate measures to inform you, consistent with the significance of the changes we make.

8. Contact Information

8.1. If you have any questions about how we use your personal data, or you wish to exercise any of the rights set out above, please contact using the following:

By email – support@creosplay.me

By phone — +357 99 594275

If you are not satisfied by the way we are handling your personal data or have other unsatisfied complaints to Skailer, you have a right to lodge a complaint to any supervisory authority of your chose. If you want to do it in Cyprus, please contact Cyprus authority by post at 1 Iasonos Str. 1082, Nicosia, Republic of Cyprus.